

DEVIKA DAS

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SUMMARY

Highly skilled and detail-oriented legal professional with over seven years of experience and a robust educational background. Extensive experience supporting corporate legal teams in both India and the UK, handling a wide range of legal matters, including property disputes, contract law, torts, family law, and environmental public interest litigation.

Proficient in corporate legal research, document drafting, case preparation, and strategy development. Adept at client engagement, providing clear legal counsel, and assisting in the negotiation of complex corporate transactions. Experienced in managing corporate documents, organising case files, and ensuring compliance with corporate legal standards.

EXPERIENCE

Head of Legal and ESG

Present

The Law Chronicle - London, UK

- Promoted from initial role of operations associate.
- Serve as a point of contact for all ESG related inquiries.
- Communicate regulatory changes and updates to relevant stakeholders.
- Provide clear insights into the implications for financial institutions and businesses.
- Summarise complex regulatory changes into concise and easily accessible updates for the database.
- Assist in the development and revision of policies and procedures to align with regulatory requirements.
- Proactively reached out and provided legal services advice to Monzo, Santander, and Credit Union, resulting in securing significant contracts for Law Chronicle.

Associate Attorney

2019 - 2022

Chamber of Senior Advocate - Assam, India

- Engaged in a variety of legal matters within a dynamic civil court environment.
- Oversaw portfolio of civil cases from start to finish, including: property disputes, contract law, torts, family law, Environmental Public Interest litigations.
- Conducted thorough legal research and analysis to support case preparation and strategy development.
- Drafted and reviewed a multitude of legal documents, such as: complaints, motions, briefs, settlement agreements, contracts.

SKILLS

- Legal Research & Analysis
- Client Counselling & Support
- Legal Document Drafting
- Litigation Management
- Legal Compliance & Ethics
- Legal Writing & Communication
- Dispute Resolution Techniques
- Enhancing team efficiency and mentoring

LANGUAGES

- English, Fluent
- Hindi, Fluent

ADDITIONAL

- All India Bar Examination
- Forage, Latham and Watkins certification in Intellectual Property Litigation
- Forage, Ashurst UK Intellectual Property and Competition
 - NUJS Advanced certification in investment law and institutional finance

- Managed court proceedings, hearings, and trials, showcasing strong oral advocacy skills.
- Prepared witnesses for depositions to ensure confident testimony.
- Drafted motions and briefs, demonstrating strong analytical skills.
- Provided clients with clear and understandable legal counsel.
- Represented clients in civil court, mediation, and settlement negotiations.
- Negotiated settlements in complex civil disputes to achieve favourable outcomes.
- Pursued continuous legal education through workshops and seminars.
- Improved efficiency by assisting senior advocates in case strategies and mentoring junior staff.

Law Clerk to CJI (Chief Justice of India)
Supreme Court of India, New Delhi

2018 – 2019

- Conducted thorough research on constitutional, statutory, and procedural matters, providing detailed analyses and recommendations to judges.
- Drafted precise opinions, orders, memoranda, and legal documents with meticulous attention to detail.
- Analysed case-related briefs and petitions to aid judges.
- Prepared the judge for oral arguments by outlining key points, anticipating questions, and conducting practice hearings.
- Managed the judge's chambers by scheduling appointments, organising files, handling correspondence.
- Interfaced with court staff, attorneys, and litigants on the judge's behalf.
- Contributed monthly to strategic case planning.
- Enhanced communication skills by engaging with various legal professionals.
- Continued professional development through mentorship and the Careers360 course.
- Upheld strict confidentiality on internal court matters, discussions, and deliberations.

Senior Advocate
Junior Counsel, Assam, India

2015 – 2018

- Advocated for various clients in civil and family law matters whilst delivering tailored legal guidance and representation.
- Guided clients through legal procedures and safeguarded their rights and interests effectively.
- Executed approaches for cases, blending legal expertise and practical considerations to achieve optimal outcomes.
- Utilised innovative problem-solving skills and comprehensive legal knowledge.
- Conducted thorough legal research and crafted precise and compelling legal documents.
- Managed multiple cases concurrently, showcasing exceptional organisational and time management abilities to meet deadlines.
- Represented clients in High Court and Tribunal Courts for preliminary matters.
- Ensured compliance with legal standards and accuracy in all documentation.
- Drafted and edited over 200 legal documents, such as pleadings, motions, briefs, agreements.
- Collaborated with a team of legal professionals to optimise productivity and enhance case management.
- Supported attorneys in litigation procedures, including trial preparation, court appearances, evidence management.
- Performed in-depth legal research for more than 70 cases, analysing statutes, case law and legal precedents for case strategy development.

EDUCATION

LLM, Specialisation in intellectual Property - Merit King's College - London, UK	2023
LLB - Distinction Delhi University - Delhi, India	2014
BA in English Hons Miranda House - Delhi, India	2011